

Personnel Recruitment for Young Project Researcher
The Institute for Solid State Physics, The University of Tokyo

1. Job title and the number of open positions
a few Project Researchers (Fixed-term Project Staff)
2. Affiliation
The Institute for Solid State Physics (ISSP), The University of Tokyo
3. Place of work
The Institute for Solid State Physics (ISSP), The University of Tokyo
Kashiwa Campus (5-1-5 Kashiwanoha, Kashiwa-shi, Chiba)
Neutron Science Laboratory (106-1 Shirakata, Tokai, Ibaraki)
Synchrotron Radiation Lab. (in SPring-8), Laser and Synchrotron Research Center
(1-1-1, Kouto, Sayo-cho, Sayo-gun, Hyogo)
The Synchrotron Radiation Sendai branch, The University of Tokyo
(468-1, Aramaki Aza Aoba, Aoba-ku, Sendai, Miyagi)
4. Job description
The candidate will be expected to pursue experimental or theoretical research in condensed matter physics.
5. Qualifications and requirements
 - (1) The candidate must have obtained a Ph.D. or equivalent degree within approximately five years or is expected to receive one before the start date.
 - (2) The candidate must not have any job or be enrolled as a graduate student or research student at the time of the start date.
 - (3) The candidate should contact ISSP faculty member (professor or associate professor) beforehand and prepare a research plan upon approval from a faculty. Applications will not be accepted in case the candidate will not get permission of acceptance by that faculty member. When working on a research theme that spans multiple research laboratories, specify one host faculty.
6. Start date
To be assigned from September 1, 2024, to the end of February 2025.
7. Duration of contract
In principle, the initial appointment period is two years, with possibility of renewal for one year, depending on the situation. The applicant could apply for extension only once.
8. Probation period
14 days from the start date of employment (according to article 8 of “Rules on Conditions of Employment, The University of Tokyo”).
9. Application deadline
All documents must be received on or before Friday, March 29, 2024, Japan Time.
10. Application documents
 - Curriculum Vitae: The official format of The University of Tokyo must be used and can be downloaded here <https://www.u-tokyo.ac.jp/en/about/jobs.html>
 - List of achievements (mark your particularly important publications with a circle)
 - Reprints of major publications (up to three publications; Copies are acceptable)
 - Description of your past research and main achievements kept within a few A4 size pages)
 - Research plan at ISSP (kept within a few A4 size pages)
 - Description of the candidate by a supervisor or a recommender.
11. How to submit
Application documents must be received by post or email.
 - By post:
Send the application documents via simplified registered mail or other trackable delivery service to:
General Affairs Office, the Institute for Solid State Physics, The University of Tokyo 5-1-5 Kashiwanoha, Kashiwa, Chiba, 277-8581. (Email: issp-jinji@issp.u-tokyo.ac.jp / Phone: +81-4-7136-3501)
The following must be typed in red on the envelope “Application for PD (the name of the host faculty member)”.
 - Email:

Send an email with the subject line of “Application for PD (the name of the host faculty member)” to ISSP General Affairs Office (issp-jinji@issp.u-tokyo.ac.jp) to receive a URL for uploading application documents. Then, upload all your application documents to the URL provided. Be sure to contact the Office if you do not receive a response within three business days after sending your application documents. Please note that an application submitted without a host faculty name will not be accepted.

12. Inquiries

General Affairs Office, The Institute for Solid State Physics, The University of Tokyo 5-1-5 Kashiwanoha, Kashiwa, Chiba, 277-8581. (Email: issp-jinji@issp.u-tokyo.ac.jp / Phone: +81-4-7136-3501)

13. Employers name

The University of Tokyo.

14. Working hours

Based on the discretionary work system for professional work, working hours are deemed to be 7 hours and 45 minutes per day.

15. Days off

Saturdays, Sundays, national holidays and end-of-year holidays (December 29 to January 3).

16. Paid leave

Annual paid leave, special paid leave, etc.

17. Salary

It will be provided in accordance with articles 4, 5 and 6 of "Rules for Applying Annual Salary, The University of Tokyo" (approximately 4.3 million yen per year)

18. Insurance

Enrollment in the insurance scheme provided by the Mutual Aid Association of MEXT (Ministry of Education, Culture, Sports, Science and Technology) and employment insurance.

19. Others

- The selection committee will screen candidates based on the application materials submitted and interviews with a host faculty.
- The University of Tokyo is committed to gender equality in employment and welcomes female applicants.
- According to the Foreign Exchange and Foreign Trade Act (FEFTA) and other regulations, if you hold a concurrent position with an overseas organization or receive a substantial amount of income from a foreign government or other sources that restrict the sharing of your research skills and outcomes at UTokyo, you may have difficulty fulfilling your responsibilities as a member of the UTokyo faculty. Any subsequent dual employment and others after assuming the position should be limited to the extent that it does not interfere with the sharing of research skills and outcomes at UTokyo.
- If the candidate requests to take special leave (prenatal/postnatal leave) or childcare leave, these leaves will be treated similarly following “Rules on Conditions of Employment, The University of Tokyo”. Also, upon request, employment could be renewed for a limited period of special leave (prenatal/postnatal leave) or childcare leave taken.
- Submitted documents will not be returned. The CV received will be used only for the job application process for the position being applied for, and the personal information contained in all the application documents will never be divulged, assigned, or loaned to a third party without legitimate reason.
- The status of measures to prevent second-hand smoke is indoor smoking cessation (establishment of smoking areas).

January 23rd, 2024

ISSP Director

Zenji Hiroi