

Personnel Recruitment for Faculty
The Institute for Solid State Physics, The University of Tokyo

1. Job title
One Associate Professor position.
2. Affiliation
Division of Condensed Matter Theory (CMT) and Quantum Materials Group (QMG),
The Institute for Solid State Physics (ISSP), The University of Tokyo (UTokyo).
3. Place of work
ISSP (5-1-5 Kashiwanoha, Kashiwa-shi, Chiba 277-8581, Japan).
4. Job description and responsibilities
ISSP is seeking an outstanding scientist who will conduct research on condensed matter theory. The successful candidate is expected to work extensively on fundamental issues in quantum materials, develop novel research areas, and collaborate with researchers inside or outside the institute.
5. Qualifications and requirements
The candidate must hold a Ph.D. or an equivalent degree or be on track to earn one before the start date.
6. Start date
As soon as possible following the receipt of a job offer.
7. Duration of appointment
When the person filling this position reaches the age of 56 at the start of a fiscal year, his or her appointment will change to a five-year contract appointment that can be renewed once for an additional five years period.
8. Probation period
Six months from the start date of employment (as defined in article 8 of UTokyo's "Rules on Employment Conditions").
9. Application deadline
All documents must be received on or before Wednesday, August 31, 2022 (Japan Time).
10. Application documents
 - (i) By general application:
 - Curriculum Vitae: UTokyo's official format must be used, which can be downloaded at <https://www.u-tokyo.ac.jp/en/about/jobs.html>
 - Reprints of significant publications (five publications; copies are acceptable)
 - List of achievements (Mark the significant publications with a circle)
 - A brief summary of your previous research and major accomplishments (kept within a few A4-size pages)
 - Research plan at ISSP (kept within a few A4-size pages)
 - Reference letter(s) of recommendation or description of the candidate. By the application deadline, the candidate must arrange for the professional reference(s) to be submitted independently by the referee to the office (issp-jinji@issp.u-tokyo.ac.jp)
 - (ii) By recommendation:
 - A letter of recommendation
 - Curriculum Vitae: UTokyo's official format must be used, which can be downloaded at <https://www.u-tokyo.ac.jp/en/about/jobs.html>
 - Reprints of significant publications (five publications; copies are acceptable)
 - List of achievements (Mark the significant publications with a circle)
 - A brief summary of your previous research and major accomplishments (kept within a few A4-size pages)
 - Research plan at ISSP (kept within a few A4-size pages)
11. How to submit
All application materials must be received via post or email.

○ By post:

Send application materials via simplified registered mail or another trackable delivery service to:

General Affairs Office, The Institute for Solid State Physics, The University of Tokyo, 5-1-5 Kashiwanoha, Kashiwa, Chiba, 277-8581. (Email: issp-jinji@issp.u-tokyo.ac.jp / Telephone: +81-4-7136-3207)

The following must be typed in red on the envelope, “Application documents for CMT/QMG enclosed” or “Recommendation documents for CMT/QMG enclosed”.

○ By email:

To obtain a URL for uploading application documents, send an email to ISSP General Affairs Office (issp-jinji@issp.u-tokyo.ac.jp) with the subject line “Application for CMT/QMG”. Then, use the URL provided to upload all of your application documents (For general application, the letter of recommendation or description of the candidate should be submitted directly from the referee to the office). Please contact the office if you do not receive a response to your application documents within three business days of sending them.

12. Inquiries

Functional Materials Group (FMG) / CMT, ISSP, UTokyo

Professor Takashi Oka

Email: oka@issp.u-tokyo.ac.jp

13. Employers name

The University of Tokyo.

14. Working hours

Based on the discretionary work system for professional work, working hours are deemed to be 7 hours and 45 minutes per day.

15. Days off

Saturdays, Sundays, national holidays, and end-of-year holidays (December 29th to January 3rd).

16. Paid leave

Annual paid leave; special paid leave, etc.

17. Salary

The basic salary will be decided after considering the successful candidate’s academic and professional background. Bonus payments (twice a year), commuting allowance (up to 55,000 yen per month), and other allowances and a system for regular wage raises are provided following the related regulations of UTokyo.

18. Insurance

Enrollment in the insurance scheme provided by the Mutual Aid Association of MEXT (Ministry of Education, Culture, Sports, Science and Technology) and employment insurance.

19. Others

- The successful candidate will be determined following the ISSP faculty meeting’s deliberations. The position will remain vacant if no suitable candidates are identified.

- UTokyo is committed to gender equality in employment and encourages female applicants.

- According to the Foreign Exchange and Foreign Trade Act (FEFTA) and other regulations, if you hold a concurrent position with an overseas organization or receive a substantial amount of income from a foreign government or other sources that restrict the sharing of your research skills and outcomes at UTokyo, you may have difficulty fulfilling your responsibilities as a member of the UTokyo faculty. Any subsequent dual employment and others after assuming the position should be limited to the extent that it does not interfere with the sharing of research skills and outcomes at UTokyo.

- The submitted materials used to fill out the application will not be returned. Your CV will be used solely for the purposes of this application, and your personal information will not be disclosed, transferred, or rented to any third party without your permission.

- The status of measures to prevent second-hand smoke is indoor smoking cessation (establishment of smoking areas).

June 13, 2022

ISSP Director

Hatsumi MORI