

Female Faculty Positions  
The Institute for Solid State Physics, The University of Tokyo

1. Job title  
Associate Professor and/or Professor (positions open for female applicants)
2. Affiliation  
The Institute for Solid State Physics (ISSP), The University of Tokyo (UTokyo). Faculty members hired through this recruitment will belong to one of the research divisions or research facilities within the Institute for Solid State Physics, depending on their field of expertise.
3. Place of work  
ISSP (5-1-5 Kashiwanoha, Kashiwa-shi, Chiba 277-8581, Japan).  
Neutron Science Research Facility (106-1 Shirakata, Tokai-mura, Naka-gun, Ibaraki 319-1106, Japan)  
Harima Branch Office, Center for Extreme Coherent X-ray Radiation Research, SPring-8 (1-1-1, Kouto, Sayo-cho, Sayo-gun, Hyogo 679-5148, Japan)
4. Job description and responsibilities  
ISSP is looking for highly motivated individuals to work on experimental or theoretical research in diverse fields of condensed matter science. Researchers who are prepared to branch out into new research areas and actively collaborate with colleagues both inside and outside ISSP are encouraged to apply.
5. Qualifications and requirements  
The candidate must hold a Ph.D. or an equivalent degree, or be on track to earn one before the start date.
6. Start date  
As soon as possible following the receipt of a job offer.
7. Duration of appointment  
This appointment will change to a five-year contract appointment at the start of the fiscal year in which the appointee reaches the age of 56. The contract appointment can be renewed once for an additional five years period.
8. Probation period  
Six months from the start date of employment (as defined in article 8 of UTokyo's "Rules on Employment Conditions").
9. Application deadline  
All documents must be received on or before Friday, July 15th, 2022 (Japan Time).
10. Application documents
  - (i) By general application:
    - Curriculum Vitae: UTokyo's official format must be used, which can be downloaded at <https://www.u-tokyo.ac.jp/en/about/jobs.html>
    - List of achievements (mark your particularly important publications with a circle)
    - Reprints of significant publications (five publications; copies are acceptable)
    - A brief summary of your previous research and major accomplishments (kept within a few A4-size pages)
    - Research plan at ISSP (kept within a few A4-size pages)
    - A single reference's letter of recommendation or description of the candidate. By the application deadline, the candidate must arrange for one professional reference to be submitted independently by the referee to the office ([issp-jinji@issp.u-tokyo.ac.jp](mailto:issp-jinji@issp.u-tokyo.ac.jp))
  - (ii) By recommendation:
    - A letter of recommendation
    - Curriculum Vitae: UTokyo's official format must be used, which can be downloaded at <https://www.u-tokyo.ac.jp/en/about/jobs.html>
    - List of achievements (mark your particularly important publications with a circle)
    - Reprints of significant publications (five publications; copies are acceptable)
    - A brief summary of your previous research and major accomplishments (kept within a few A4-size pages)
    - Research plan at ISSP (kept within a few A4-size pages)

11. How to submit

All application materials must be received via post or email.

○ By post:

Send application materials via simplified registered mail or another trackable delivery service to:

General Affairs Office, The Institute for Solid State Physics, The University of Tokyo, 5-1-5 Kashiwanoha, Kashiwa, Chiba, 277-8581. (Email: [issp-jinji@issp.u-tokyo.ac.jp](mailto:issp-jinji@issp.u-tokyo.ac.jp) / Telephone: +81-4-7136-3207)

The following must be typed in red on the envelope, “Application documents for Female Faculty Positions enclosed” or “Recommendation documents for Female Faculty Positions enclosed”.

○ By email:

To obtain a URL for uploading application documents, send an email to ISSP General Affairs Office ([issp-jinji@issp.u-tokyo.ac.jp](mailto:issp-jinji@issp.u-tokyo.ac.jp)) with the subject line “Application for Female Faculty Positions”. Then, use the URL provided to upload all of your application documents (For general application, the letter of recommendation or description of the candidate should be submitted directly from the referee to the office). Please get in touch with the office if you do not receive a response to your application documents within three business days of sending them.

12. Inquiries

Division of Condensed Matter Science (DCMS), ISSP, UTokyo

Associate Professor Minoru Yamashita

Email: [my@issp.u-tokyo.ac.jp](mailto:my@issp.u-tokyo.ac.jp)

13. Employers name

The University of Tokyo.

14. Working hours

Based on the discretionary work system for professional work, working hours are deemed to be 7 hours and 45 minutes per day.

15. Days off

Saturdays, Sundays, national holidays, and end-of-year holidays (December 29<sup>th</sup> to January 3<sup>rd</sup>).

16. Paid leave

Annual paid leave; special paid leave, etc.

17. Salary

The basic salary will be decided after considering the successful candidate’s academic and professional background. Bonus payments (twice a year), commuting allowance (up to 55,000 yen per month), and other allowances and a system for regular wage raises are provided following the related regulations of UTokyo.

18. Insurance

Enrollment in the insurance scheme provided by the Mutual Aid Association of MEXT (Ministry of Education, Culture, Sports, Science and Technology) and employment insurance.

19. Others

- The successful candidate will be determined following the ISSP faculty meeting’s deliberations. The position will remain vacant if no suitable candidates are identified.

- UTokyo is committed to gender equality in employment. This position is open to female applicants only, to improve the gender balance as a special measure permitted in the Equal Opportunity and Treatment Act.

- According to the Foreign Exchange and Foreign Trade Act (FEFTA) and other regulations, if you hold a concurrent position with an overseas organization or receive a substantial amount of income from a foreign government or other sources that restrict the sharing of your research skills and outcomes at UTokyo, you may have difficulty fulfilling your responsibilities as a member of the UTokyo faculty. Any subsequent dual employment and others after assuming the position should be limited to the extent that it does not interfere with the sharing of research skills and outcomes at UTokyo.

- The submitted materials used to fill out the application will not be returned. Your CV will be used solely for the purposes of this application, and your personal information will not be disclosed, transferred, or rented to any third party without your permission.

- The status of measures to prevent second-hand smoke is indoor smoking cessation (establishment of smoking areas).

April 6, 2022  
ISSP Director  
Hatsumi MORI