

Personnel Recruitment for Faculty
The Institute for Solid State Physics, The University of Tokyo

1. Job title and the number of open positions
One Associate Professor position.
2. Affiliation
Materials Design and Characterization Laboratory (MDCL), The Institute for Solid State Physics (ISSP), The University of Tokyo (UT).
3. Place of work
ISSP (5-1-5 Kashiwanoha, Kashiwa-shi, Chiba 277-8581, Japan).
4. Job description and responsibilities
ISSP is seeking highly motivated researchers who will conduct structure–property research to uncover novel trends in materials science. The candidate will be in charge of MDCL's X-Ray Diffraction Section and will assist with joint usage activities. Additionally, the candidate will be responsible for ISSP's radiation management work.
5. Qualifications and requirements
The candidate must hold a Ph.D. or an equivalent degree or be on track to earn one prior to the start date. The candidate is certified as a Class 1 Radiation Protection Supervisor or will obtain certification prior to the start date.
6. Start date
As soon as possible following the receipt of a job offer.
7. Duration of contract
When the person filling this position reaches the age of 56 at the start of a fiscal year, his or her appointment will change to a five-year contract appointment that can be renewed once for an additional five years period.
8. Probation period
Six months from the start date of employment (as defined in article 8 of UT's "Rules on Employment Conditions").
9. Application deadline
All documents must be received by Japan Time on or before Friday, August 31st, 2022.
10. Application documents
 - (i) By recommendation:
 - A letter of recommendation
 - Curriculum Vitae: UT's official format must be used, which can be downloaded at <https://www.u-tokyo.ac.jp/en/about/jobs.html>
 - List of achievements (mark your particularly important publications with a circle)
 - Reprints of significant publications (five publications; copies are acceptable)
 - A brief summary of your previous research and major accomplishments (kept within a few A4-size pages)
 - Research plan at ISSP (kept within a few A4-size pages)
 - (ii) By general application:
 - Curriculum Vitae: UT's official format must be used, which can be downloaded at <https://www.u-tokyo.ac.jp/en/about/jobs.html>
 - List of achievements (mark your particularly important publications with a circle)
 - Reprints of significant publications (five publications; copies are acceptable)
 - A brief summary of your previous research and major accomplishments (kept within a few A4-size pages)
 - Research plan at ISSP (kept within a few A4-size pages)
 - A single reference's letter of recommendation or description of the candidate. By the application deadline, the candidate must arrange for one professional reference to be submitted independently by the referee to the office (issp-jinji@issp.u-tokyo.ac.jp)

11. How to submit

All application materials must be received via post or email.

○ By post:

Send application materials via simplified registered mail or other trackable delivery service to:
General Affairs Office, The Institute for Solid State Physics, The University of Tokyo, 5-1-5 Kashiwanoha,
Kashiwa, Chiba, 277-8581. (Email: issp-jinji@issp.u-tokyo.ac.jp / Telephone: +81-4-7136-3207)

The following must be typed in red on the envelope, “Application documents for MDCL enclosed” or
“Recommendation letter for MDCL enclosed”.

○ By email:

To obtain a URL for uploading application documents, send an email to ISSP General Affairs Office (issp-jinji@issp.u-tokyo.ac.jp) with the subject line “Application for MDCL”. Then, use the URL provided to upload all of your application documents. Please contact the office if you do not receive a response to your application documents within three business days of sending them.

12. Inquiries

MDCL, ISSP, UT

Professor Zenji Hiroi

Email: hiroiz@issp.u-tokyo.ac.jp

13. Employers name

The University of Tokyo.

14. Working hours

Based on the discretionary work system for professional work, working hours are deemed to be 7 hours and 45 minutes per day.

15. Days off

Saturdays, Sundays, national holidays and end-of-year holidays (December 29th to January 3rd).

16. Paid leave

Annual paid leave, special paid leave, etc.

17. Salary

Basic salary will be decided after considering the successful candidate’s academic and professional background. Bonus payments (twice a year), commuting allowance (up to 55,000 yen per month), and other allowances as well as a system for regular wage raises are provided in accordance with the related regulations of UT.

18. Insurance

Enrollment in the insurance scheme provided by the Mutual Aid Association of MEXT (Ministry of Education, Culture, Sports, Science and Technology) and employment insurance.

19. Others

The successful candidate will be determined following the ISSP faculty meeting's deliberations. The position will remain vacant, if no suitable candidates are identified.

UT is committed to gender equality in employment and encourages female applicants.

Documents submitted will not be returned.

During the period of employment, sharing controlled technology with you may be prohibited by FEFTA and it may become difficult to achieve your job as a faculty or a staff member of the University if you are under the control of a foreign government, corporation or university by contract, or under the control of a foreign government by economic interests. In such a case, you need to keep the contract or interests within the range that does not incur such restrictions.

The CV you submit will be used solely for the purpose of applying for the job for which you are applying, and the personal information contained in all application documents will never be disclosed, assigned, or loaned to a third party without your consent.

The status of measures to prevent second-hand smoke is indoor smoking cessation (establishment of smoking areas).

March 1, 2022
ISSP Director
Hatsumi MORI