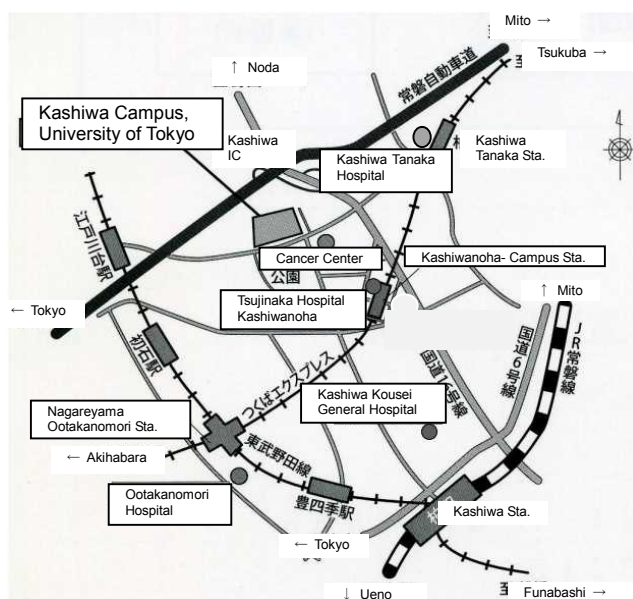


## When an Emergency Occurs...

	What to Do	Contacts	Phone Numbers (calling from campus phone)	What to Say
Injury	<ol style="list-style-type: none"> <li>Turn off equipment involved.</li> <li>Summon help from others nearby.</li> <li>Perform first aid. Bleeding: Stop with a handkerchief. Unconsciousness: Perform CPR.</li> <li>Contact the places listed on the right.</li> <li>If the injury is minor, take the victim to the Health Service Center.</li> </ol>	(1) Tsujinaka Hospital Kashiwanoha, KashiwaTanaka Hospital, Ootakanomori Hospital or Kashiwa Kousei General Hospital	0-7137-3737  0-7131-2000 0-7141-1117 0-7145-1111	A _____ at the University of Tokyo Kashiwa Campus has suffered a _____ (injury), so we are taking him/her to your hospital.
		(2) Fire Dept. (to call for ambulance) Kashiwa Fire Dept.	0-119  0-7133-0119	A person has been injured at the _____ (school/institute) at the University of Tokyo Kashiwa Campus, so please send an ambulance. The location is Room No. _____ on the _____ floor of the (building name). The address is 5-1-5 Kashiwa-no-ha. My name is _____.
		(3) Administrative offices Before 5 p.m. on weekdays GSFS ICRR ISSP AORI General Research Kavli IPMU IOG ITC  After 5 p.m. Facility Center	Ext. 64003 Ext. 63102 Ext. 63207 Ext. 66032 Ext. 64435 Ext. 65972 Ext. 66676 Ext. 66702 (Kashiwa) or 27710 (Hongo)  Ext. 63000	A person has been injured in Room No. _____ on the _____ floor of the _____ Building. I have called an ambulance, so please guide it to the building.
	<p><b>*In case of illness*</b> Kashiwa Telephone Service <b>0-7163-0119</b> (From 10 p.m. to 8 a.m. and Holidays)</p>			
Fire	<ol style="list-style-type: none"> <li>Summon help from others nearby.</li> <li>Turn off equipment involved and close the gas valve.</li> <li>Contact the places listed on the right. (Relax and take a deep breath)</li> <li>When safely possible, try to extinguish the fire. If a large fire, evacuate.</li> </ol>	(1) Fire Dept. Kashiwa Fire Dept.	0-119 0-7133-0119	A fire has broken out at the _____ (school/institute) at the University of Tokyo Kashiwa Campus, so please send a fire truck. The location is Room No. _____ on the _____ floor of the (building name). The address is 5-1-5 Kashiwa-no-ha. My name is _____.
		(2) Administrative offices Before 5 p.m. on weekdays GSFS ICRR ISSP AORI General Research Kavli IPMU IOG ITC  After 5 p.m. Facility Center	Ext. 64003 Ext. 63102 Ext. 63207 Ext. 66032 Ext. 64435 Ext. 65972 Ext. 66676 Ext. 66702 (Kashiwa) or 27710 (Hongo)  Ext. 63000	A fire has broken out in Room No. _____ on the _____ floor of the _____ Building. I have called a fire truck, so please guide it to the building.



Make a copy of this page, fill in the blanks with the appropriate information, and keep the copy near the phone.

Also, make a memo of the necessary information for fighting fires involving hazardous materials, and keep a copy near the phone and posted on the laboratory doorway.

Kashiwa Campus address:  
5-1-5 Kashiwa-no-ha, Kashiwa-shi

Tsujinaka Hospital Kashiwanoha address:  
148-6 Kashiwanoha Campus, 178-2 Wakashiba Kashiwa-shi

KashiwaTanaka Hospital address:  
70-1 Kooota, Kashiwa-shi

Ootakanomori Hospital address:  
113 Toyoshiki, Kashiwa-shi

Kashiwa Kousei General Hospital address:  
617 Shikoda, Kashiwa-shi

Division for Health Service Promotion  
Kashiwa Health Service Center Ext. 63040