**ISSP Workshop**

　　　Date / Month / Year

To Director of the Institute for Solid State Physics

The University of Tokyo

Proposal Representative

 Affiliation：

 Job Title/Grade：

 Name：

　　 （ISSP Faculty Name：　　　　　　　　　）

※If a workshop proposal representative (or an organizer) is to

be a visiting professor or a visiting foreign professor,

fill in the name of the host faculty.

 TEL：

 E-mail：

　　I would like to apply to propose the organization of an ISSP Workshop as follows.

１．Title of the ISSP Workshop

２．Reasons for proposal

**The statement of reasons should be clear and detailed between 400 and 600 words (in A4 size), in particular, justifying the reason for holding a workshop at ISSP.）**

３．Workshop period

　　　Date / Month / Year　　　　～　　　　Date / Month / Year

　　　Start time　　　：

４．Number of expected participants

５．Preference

　　　Proceedings of the workshop：　　Yes　　・　　No

　　　 Workshop details： Public　 ・　　Private

６．Type of the workshop

　　　Domestic　・　 International

※For international, all lectures must be in English.

７．Other

Parties other than the representative of the proposal. (Affiliation, Name, Job Title)

８．Scheduled Speakers List

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| --- | --- | --- | --- |
|  | Name | Affiliation | Job Title/Grade |
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